

## **STELLA MARIS CONVENT SCHOOL, CIVIL LINES SULTANPUR.**

### **Important Information Regarding Admission to Nursery/J.K.G.**

Registration form for Nursery and J.K.G will be available online (only) from 4<sup>th</sup> November, 2024 on the website **stellamarisconvent.net**. Only the first 75 applications will be accepted for each class.

**A hard copy of the form submitted online has to be deposited at the School office along with documents on 08<sup>th</sup> & 09<sup>th</sup> November, 2024. Forms not Deposited at the School will not be considered in anyway.**

#### **Documents to be submitted**

- a) The original date of Birth Certificate issued by the Municipal Corporation /Baptismal Certificate (in case Christian children) along with a Xerox copy of the same duly attested by a gazetted officer. The original Date of Birth Certificate will be returned to the parents at the time of registration.
- b) A Xerox copy of the Adhar card of the Child, father & mother.
- c) Pan card of the Parents

The parents of shortlisted candidates will be intimated about the date and time for the Interaction. The number of seats are very limited and it is simply not possible to accommodate all.

**1. Age Criteria for Eligibility :** The age of the child seeking admission in the year 2025 should be:

**Nursery**: Completes 3years on 31<sup>st</sup> March 2025.

**J.K.G.** : Completes 4years on 31<sup>st</sup> March 2025.

If your child is NOT within the age limit mentioned above, she/he will NOT be eligible for Selection Meeting.

**2. Name and other Particulars**: Please fill in the particulars of the child i.e. Name, Parents' Names, Date of Birth, correctly. The Date of Birth written in the form must tally with the one written in the Date of Birth Certificate.

All names should be spelt correctly as they will be required in all the legal papers and C.B.S.E. record of the candidate. **No change whatsoever will be made after the admission to Nursery & JKG or any subsequent classes.**

3. **Selection:** The selection is done by the Management and the selection procedure is designed by the **Selection Panel**. The Management of the School reserves all rights of admitting or rejecting any child to the School and is not bound to give reasons for admission or rejection of any particular child.
4. **Rejection of forms:** Incomplete registration forms and forms providing incorrect information will automatically stand rejected.
5. **No Enquiry Please:** No correspondence or phone calls will be entertained regarding admission.
6. **Selection Meeting:** Parents should bring the child to the School for the interaction. (Date and timing see on the registration receipt).

Please, preserve this information until the confirmation of admission.

The Registration Fee (Non-Refundable) is: Rs. 800 /-

### **GUIDELINES TO FILL THE FORM:**

**Step 1:** Please fill in the registration form carefully.

**Step 2:** After filling the form, please read the declaration and click on checkbox and then click on Next button.

**Step 3:** Once the registration is done, you will receive USER ID & Password on your Registered Mobile No. and Registered E-mail ID.

Principal

10/10/2024